PERIODIC REVIEW MANAGER

Aligning Your GRC Capabilities with Your Business Objectives

Periodically reviewing your SAP user access, analysing the associated risks and evaluating the necessary controls will align your GRC capacity with your individual business targets. This process will significantly enhance the insight into your GRC environment, as well as being an audit and statutory requirement in many business environments.

A Mature GRC Capability Includes Periodically Reviewing a User's Access, Risks and Controls

The Periodic Review Manager provides a platform where user access reviews can be performed by business users in a simple, workflow-driven web environment while facilitating external rule set and control reviews.

Soterion's Periodic Access Review Manager ensures central control, but decentralised management throughout the entire user access review process.
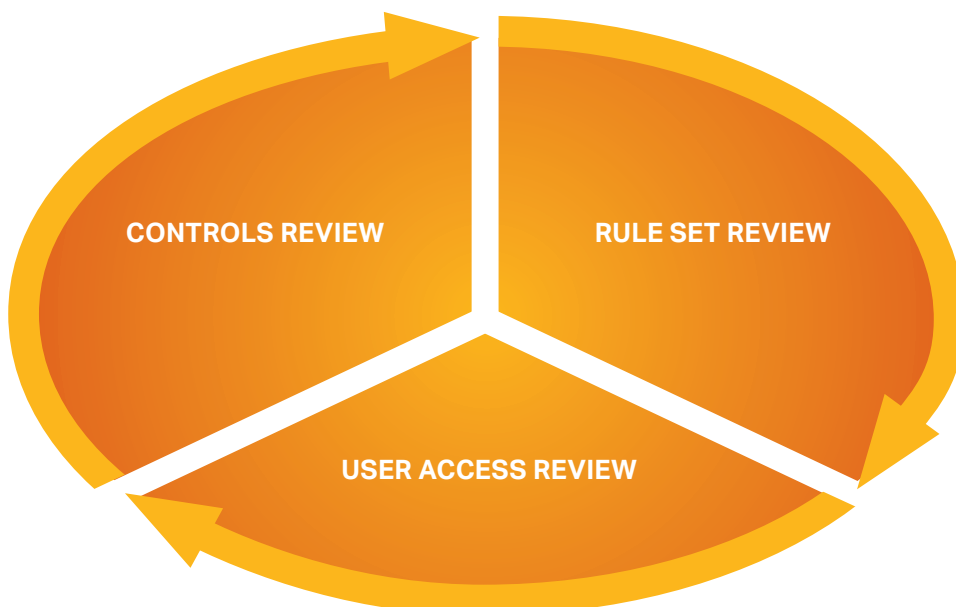
Rule Set Review

Regularly reviewing and updating your risk rule set will ensure continued relevancy in an evolving business environment.

Controls Review

Periodic reviews will consistently optimise the efficiency of your mitigating controls by identifying any gaps in control effectiveness.

User Access Review

Review your SAP user access allocations to ensure that all assignments are still relevant. Recertify user access by identifying and removing redundant and superfluous access.
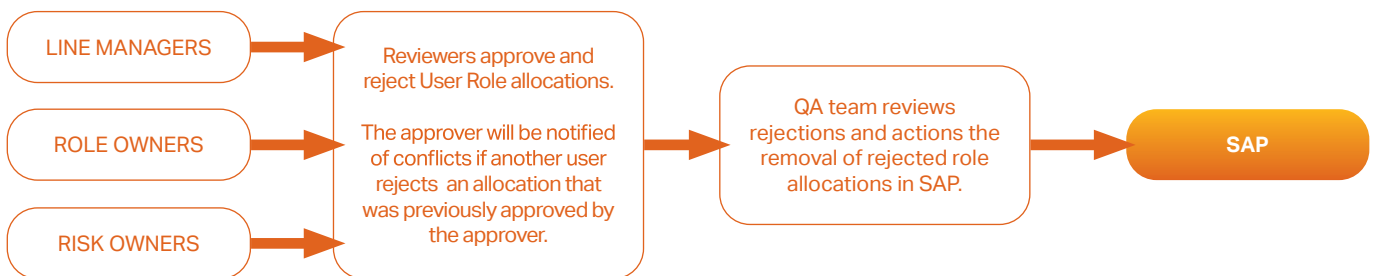
CONTROLS REVIEW

RULE SET REVIEW

USER ACCESS REVIEW

Persons Involved in a Review

LINE MANAGERS
Review access to ensure it is in line with job functions

RISK OWNERS
Review access and flag inappropriate or superfluous access

ROLE OWNERS
Review access and flag inappropriate or superfluous access

QA TEAM
Reviews rejections from reviewers, removing or substituting Roles in SAP

Any combination of line managers, risk owners and role owners may accept or reject user role allocations in the context of a particular risk scenario. Business users are able to participate from any web-enabled device. The Administrator has access to an illustrated view of the overall progress of all reviewers. Queries and disputes can be effectively regulated, and business users will be regularly updated via email.

The Review Process

LINE MANAGERS

ROLE OWNERS

RISK OWNERS

Reviewers approve and reject User Role allocations.

The approver will be notified of conflicts if another user rejects an allocation that was previously approved by the approver.

QA team reviews rejections and actions the removal of rejected role allocations in SAP.

SAP

A review set is a snapshot of the user access landscape in SAP at the time of its creation. Each review set also contains a list of owners and approvers for users, risks and roles.

Reviewers can Perform User Role Approvals and Rejections

An automated email from the Administrator prompts all relevant users to participate in the review process by simply logging into their Review Inbox from any web-enabled device and using the URL specified in the email.

When logging in, the user will be presented with an Inbox that will detail the role allocations and associated risks in separate tabs.

The user can approve or reject role allocations and if necessary, will be able to add comments.

The user is able to view (and revert) allocations that were previously approved or rejected by them. The user will have access to view and remediate allocations where conflicts exist that is allocations that were previously approved, but have been rejected by another user.

Soterion Converts the Technical GRC Language into a Language your Business Users can Understand.

Soterion's Periodic Review Manager allows the business users (reviewers) the option of performing their review by business process flow. If your organization has SAP roles that either do not have a good naming convention i.e. where the SAP role name is non-descriptive of the function of the role, or where the SAP roles are large and contain many activities, this often leads to reviewers not knowing what access is contained in the SAP roles.

Soterion allows the reviewers to perform their review by business process flow. All highlighted steps in the business process flow indicate access that has been assigned to the reviewer's SAP users.
By selecting the business process step, Soterion will filter which SAP roles provide that access, as well as which SAP users have been assigned those SAP roles.

Soterion's business process flow functionality significantly reduces the effort it takes to carry out a User Access Review, saving the organization time and money.